**BULLETIN**
**1980 - 1981**

# New College at Queens

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# NEW COLLEGE CALENDAR 1980 - 1981

## TERM I 1980

| | |
|---|---|
| Wednesday, August 27 | Registration |
| Thursday, August 28 | Classes Begin |
| Tuesday, September 9 | Opening Convocation and Reception fo new College students |
| Wednesday, October 15 | Midterm |
| Wednesday, October 22 | Last Day to Withdraw with a "W" |
| Friday, November 21 | Classes End, Thanksgiving Break |
| Monday, December 1 | Classes Resume |
| Thursday, December 11 | Classes End |
| Saturday, December 13 | Exams Begin |
| Thursday, December 18 | Exams End |

## JANUARY TERM 1980

| | |
|---|---|
| Monday, January 5 | Registration; Classes Begin |
| Friday, January 23 | Classes End |

## TERM II 1981

| | |
|---|---|
| Monday, January 26 | Registration |
| Tuesday, January 27 | Classes Begin |
| Wednesday, March 11 | Midterm |
| Wednesday, March 18 | Last Day to Withdraw with a "W" |
| Friday, March 20 | Spring Break Begins |
| Monday, March 30 | Classes Resume |
| Thursday, May 7 | Classes End |
| Saturday, May 9 | Exams Begin |
| Thursday, May 14 | Exams End |

## SUMMER SCHEDULE 1981

| | |
|---|---|
| Summer Term I | May 18 - June 26 |
| Summer Term II | July 6 - August 14 |
| Summer Term III | May 18 — August 14 |

# COLLEGE / STUDENT SERVICES

## The College

Queens, a church-related liberal arts college, is located in Charlotte, North Carolina. Queens College is accredited by the Southern Association of Colleges and Schools and the National Association of Schools of Music. Queens College is also approved for veterans' education.

## The New College

The New College at Queens was authorized by the Board of Trustees on April 30, 1979. The New College is coeducational and offers a Bachelor of Arts degree with majors available in Business Administration, English and Psychology. It was designed for those students with work and other responsibilities that prohibit them from attending classes during the day. The course offerings are scheduled so that a student may obtain a bachelor's degree in four and one-half to five years.

## Statement of Philosophy and Purpose of New College

New college at Queens offers an undergraduate liberal arts degree program on a part-time, coeducational basis. The program is firmly grounded in the liberal arts tradition and emphasizes the joy of learning within a framework of continuing personal and intellectual development.

## Honor Code

The Honor Code is one of the cherished possessions of Queens College and is of fundamental importance in the educational experience.

The Honor Code regulates all phases of college life and is binding on all members of the community. The Code is based on three basic principles: (1) truthfulness at all times; (2) respect for the property of others; (3) honesty in tests, examinations, term papers and all other academic assignments.

## Queens Career Center

The Queens Career Center provides various personal and group services to Queens students and to members of the community, offering individual and group career / life planning services which include workshops on topics such as Managing your Career; How to Organize a Job Search; Assertive Training; and Self Awareness.

Fees are set at $100 for testing and counseling for individuals, or $100 for the workshop experience. Fees for other workshops are flexible and related to the hours and content.

The Queens Career Center is located on the second floor of Jerningan Student Center with staff offices and extensive career library. The center is open from 8:30 to 5:00 daily, Monday through Friday, or by appointment on evenings and Saturdays.

## Library

Currently enrolled New College students have access to Everett Library. Information about library use by New College students can be obtained from the main desk in Everett Library.The library presently houses 100,000 volumes. It is an open stack library with conference rooms, lounges, and microfilm equipment.

## Parking

New College students will park on the streets that form the boundaries for the Queens Campus - Selwyn, Wellesley, Radcliff and Stanford. A limited amount of on campus parking is available in the faculty parking lot of Wellesley Avenue. New College students may park in this lot after 4:30 p.m., provided they have purchased a parking sticker from the business office.

# ADMISSIONS / COSTS / FINANCIAL AID

## Admissions

The New College at Queens does not discriminate on the basis of race, creed, color, sex, age, national or ethnic origin, or handicap in administration of its educational policies, admissions policies, scholarship and loan programs.

### Admissions Requirements

New College admissions policy is designed to select students of outstanding promise. We consider each applicant on the basis of his or her individual achievements, merits and potential for academic success. Admissions requirements include:

1. High school diploma or equivalent
2. Transcripts from secondary schools and all colleges attended
3. SAT or ACT scores if either test has been taken
4. Two letters of recommendation
5. Completed application form with $15.00 non-refundable fee

If you need more information about requirements for graduation or transfer credit, please call the Admissions Office and a New College counselor will be glad to schedule an appointment to discuss this with you.

### For Transfers

New College welcomes transfer students from other colleges and universities. Applicants must request their own transcripts from each institution attended to be forwarded to the Office of Admissions. For courses completed at other accredited institutions, credit usually will be transferred if the grade earned is C or better. Credits over 10 years old must be submitted for approval to the Student Qualifications Committee following the successful completion of six credit hours at New College. Courses transferred from two-year institutions are classified as either 100 - or 200 - level courses.

### For Readmissions

A degree candidate who has withdrawn in good standing, and who wishes to return to New College may apply for readmission by submitting an application. Transcripts of all work attempted at other institutions must be sent to the Office of Admissions.

### For Special Students

Students who are not candidates for degrees who wish to enroll for credit may apply as special students. Generally, special students who do not hold a bachelor's degree are limited to a cumulative total of 15 credit hours. Anyone holding a bachelor's degree is allowed the privilege of unlimited credit. Special students must maintain a C average to continue their enrollment.

### For Advanced Standing

New College awards credit and advanced placement to students who score satisfactorily on approved subject level tests of the College Level Examination Program (CLEP). Credit will not be granted if it duplicates credit already earned. Neither grades nor quality points will be awarded, nor may CLEP credits satisfy the final 30 hours required for graduation from New College. A recording fee

of $20.00 for each 3 hour course will be charged. Students who wish further information about CLEP should write to the Director of the Career Center.

### High School Dual Enrollment

Any student who is a junior or senior in a Charlotte-Mecklenburg area secondary school may enroll for courses at New College during any term when recommended by the secondary school. Credit earned under the dual enrollment program may be used at New College or another institution as college credit when the student enrolls as a degree candidate.

### For Campus Visits

Students seeking information about the New College are encouraged to visit the campus and admissions office. The Admissions Office is open from 8:30 a.m. to 5:00 p.m. on weekdays, throughout the year. Appointments for evenings or Saturdays may be made by calling the Admissions Office during regular hours.

### In Summary

While there are no deadlines for applications, prospective students should apply for admission as early as possible. Application forms should be obtained from the office of admissions and should be returned with a non-refundable $15 application fee. Special students submit a $5 non-refundable application fee. It is the student's responsibility to request that his or her transcripts and recommendations from the secondary school be sent to the admissions office. Transfer students must request transcripts from each college attended. The Office of Admissions will act on an application as soon as all information and transcripts have been received. Accepted students are to mail a deposit of $50 within 30 days of notification of acceptance. This confirms the acceptance of the offer of admission to the New College at Queens. This deposit is applied toward tuition and is non-refundable.

## Costs

While the Board of Trustees and Administration of the college reserves the right to adjust the tuition schedules at Queens at any time, the following basic fees have been established for the New College for the fiscal year 1980-81.

| | |
|---|---|
| Tuition - per credit hour | $90.00 |
| Application fee (non-refundable) | $15.00 |
| Registration fee (non-refundable) | $ 7.00 |
| Late Registration fee (non-refundable) | $15.00 |
| Transcript fee (if necessary) | $ 2.00 |
| Special Student fee | $ 5.00 |
| Graduation (gown, and diploma fee) | $30.00 |

### Regulations Regarding Payment

Upon signing the application for admission, the applicant accepts as binding all fees and regulations set forth in the catalogue.

1. A student is not permitted to attend classes until satisfactory arrangements have been made to meet all financial obligations. Where a note is offered, it is accepted with the understanding that the account is not considered settled until the note is paid.
2. No discount or scholarship award may be applied against the $50.00 deposit fee, that is, the initial deposit.

3. Diplomas, certificates, grades and transcripts are granted only when the student's accounts have been paid in full.
4. No refund or reduction of the tuition can be made after classes begin.
5. If a student attends one class, refund is no longer possible.
6. Exception to the above statements is described in the section, "Withdrawal for Illness."

### Deferred Payment

In special cases, Queens offers a deferred payment plan whereby payments may be made in four equal installments. Payment for Term I must be paid at registration and on the 15th of September, October, and November. The payment for Term II may be made in four equal installments, payable at registration and on the 15th of February, March, and April. Payment for Summer Term III may be made in three equal installments payable at registration and on the 30th of June and July.

There is an additional charge of 1% per month for charges deferred under the Queens College Deferred Payment Plan. Requests for payment under the Queens College Deferred Payment Plan must be in writing and must be received by the Business Office 30 days prior to registration for the applicable term.

### Company Assisted Tuition

If a student's company is paying all or part of the students tuition, Queens College will defer tuition (excluding the $50.00 deposit) for Term I until January 15; for Term II until May 29, for Summer Term III until August 15. For the first six week Summer Term tuition will be deferred until July 10 and for the second six week Summer Term tuition will be deferred until August 15. Any unpaid balance must be paid before a student will be allowed to register for another term.

There is an additional charge of 1% per month for charges deferred under this plan. Requests for this payment plan must be made in writing and received by the Business Office 30 days prior to registration.

### Withdrawal for Illness

Students who withdraw from the college during the academic year as a result of illness will have tuition, prorated as of the date of withdrawal provided the physician recommends withdrawal in a letter to the Director of the New College.

### Withdrawal for Academic Ineligibility

A refund will be made in the case of a student determined academically ineligible to return by the Student Qualifications Committee of the college. Such decisions are made at the end of each term.

### Withdrawal — Other Reasons

1. Students who withdraw from the college during the academic year on their own initiative will be charged for the full term during which they withdraw.
2. Students suspended by the college, in effect withdrawing from the college for other than academic reasons, are responsible for paying fees for the full term in which the withdrawal occurred.

### Withdrawal — Financial Aid Policy

If the Business Office determines

that the student is due a refund and all of the student's institutional charges were paid with financial aid funds, the total refund must be returned to the Title IV Financial Aid Accounts and may be returned to other financial aid accounts if necessary.

The amount to be returned will be determined as follows:

1. Title IV Aid (minus College Work Study earnings)
   Total Aid Package (minus College Work Study earning).
2. This fraction will be applied to the total refund due.
3. The resulting amount is the amount of Title IV funds to be returned to Title IV Programs. Queens College policy will be to distribute this total amount of funds to Title IV Programs in the following order, and will not exceed the total amount originally awarded from that fund.
   a. Supplemental Educational Opportunity Grants
   b. National Direct Student Loans
   c. Basic Educational Opportunity Grants
   d. Other programs

## Financial Aid

The New College at Queens will make every effort to meet the demonstrated need of a student for financial aid. A student must be enrolled for at least six hours to be eligible for student financial aid. Supplemental Educational Opportunity Grants (SEOG) are available on an annual basis to undergraduate students with exceptional need. These grants range from $200 to $1,500 and may be renewed from year to year but may not exceed $4,000 during four years. Grants in any one year may not exceed half of the student's total assistance program. The institution must provide matching funds equal to the amount of the SEOG through aid made available by the institution.

The College Work Study (CWS) program assists qualified students to meet educational expenses through employment on campus during the academic year at a specified hourly rate. Eligibility for this program depends upon financial need and evidence of academic or creative promise.

The National Direct Student Loan (NDSL) program permits students with established need to borrow as much as $2,500 during their freshman and sophomore years, and up to a total of $5,000 during the undergraduate programs. These loans bear a three percent annual interest rate during repayment. Repayment begins nine months after the borrower ceases to be at least half-time student and may extend over a period of 10 years. If the borrower enters certain public-service occupations, the loan may be canceled.

The amount of funds available to Queens students under SEOG, CWS, and NDSL programs is determined by allocations made to the college each year by the U.S. Department of Education which are dependent upon the amount of funding students are eligible for under the guidelines of these programs.

The Guaranteed Loan program permits students upon recommendation of the college, to borrow from a bank or other financial institution - with a federal government guarantee of repayment — as much as $2,500 a year with a

$7,500 maximum for undergraduates. Terms for these loans and of guaranteed interest arrangements may be obtained from participating banks or agencies in the state where the student resides. The College will advise the student in this process.

The North Carolina Insured Student Loan Program permits state residents enrolled as full-time students to borrow through the College Foundation, Inc., on the basis of a needs analysis, as much as $2,500 per academic year for an aggregate of $15,000 (including undergraduate and graduate study) at seven percent annual interest. Loans are insured and under certain conditions the U.S. Office of Education pays the interest on these loans during the in-school and grace periods.

The Basic Educational Opportunity Program (BEOG) makes funds available to eligible students for grants up to $1800 per academic year. A student may use the College Scholarship Service Financial Aid Form (FAF) to apply for a Basic Grant. Within 6 weeks of submitting the form, the student will receive a Student Eligibility Report notifying the student of eligibility. The student must then submit the notification to Queens' Director of Student Aid who, within the guidelines of the BEOG Program, will determine the amount of grant funds for which the student is eligible.

## To Apply

To apply for financial assistance students must have been admitted to New College as degree candidates and must complete and submit two application forms:

1. The Queens College Application for Financial Aid to be submitted to the Director of Student Aid, Queens College, Charlotte, North Carolina 28274.

2. The Financial Aid Form (FAF) to be submitted to the College Scholarship Service, Box 2700, Princeton, New Jersey 08541. The student should list Queens College, Charlotte, N.C., CSS code 5560, as the institution to receive the report. (NCSIG applicants should also list N. C. Student Incentive Grant Programs, CSS code 0742).

All forms are available from Queens' Office of Student Aid.

Applications for financial aid should be submitted by entering students as soon as possible. Notification of action by the college will be sent after Queens receives an evaluation of the applicant's need from the College Scholarship Service.

## Financial Aid Policies

Most financial aid programs are renewable throughout undergraduate years if the recipient demonstrates satisfactory progress toward graduation, but renewal of aid is not automatic. Students must reapply to the financial aid office for assistance each year. The amount offered in grants, loans, and work-study funds also may vary from year to year.

Financial aid recipients who withdraw during the school year will have their aid prorated according to the regulations governing withdrawal.

Students receiving aid under certain programs are expected to assume weekly work assignments at the college. Assignments are determined by the amount of aid received and the student's particular interests and skills.

Queens reserves the right to review and modify an offer of financial aid should the recipient receive aid from other sources after Queens' program has been offered.

# THE ACADEMIC PROGRAM

The New College at Queens offers a Bachelor of Arts degree with majors available in Business Administration, English, and Psychology.

## Degree Requirements

Required for a degree is a minimum of 120 credit hours in academic courses with a cumulative quality point average of 2.00 in all courses taken at New College and in all course work in the chosen field of concentration. At least 36 credit hours must be in courses of 300 level or higher. Every degree candidate must complete at least 60 hours of his or her academic program at New College and must spend the equivalent of the last academic year at New College. A student should take the average load of 27 hours each year if he or she is to attain the 120 hours required for graduation in four and one-half to five years. A student must fulfill the degree requirements set forth in the Bulletin which is current when he or she enters the New College.

Though the college makes every effort to counsel the student in planning a program and selecting courses of study, the student is finally responsible for fulfilling all requirements for a degree.

### Educational Program

The educational program leading to a degree is composed of three interrelated parts: a major program; a program of distributed requirements; and a program of elective hours. This may include the choice of one or two minor programs or a double major.

### Major Program

The purpose of a major is twofold: to give the student the opportunity to go far enough into a field to achieve some mastery of it; and to enable him or her to acquire knowledge, skills, and attitudes which may be helpful in a vocation.

### Minor Program

If a student chooses, it is possible to include one or two minors in an undergraduate program. The minor shall consist of a minimum of 18 hours in a department other than his or her major. The minor may be taken in any program so designated in the catalogue. Minor programs must be approved by the faculty advisor and the department concerned.

### Bachelor of Arts

A major for the Bachelor of Arts Degree shall consist of no fewer than 30 credit hours. No more than 40 hours in the major department shall be required for a major. A student may, however, at his own initiative take more than 40 hours in the major department. Specific requirements in area of the major are stated in each department heading in the course descriptions.

## Distributed Requirements

The distributed requirements, totaling at least 36 hours, assist the student in developing a program of study which will be widely representative of liberal arts studies. With one exception (Area I) these courses may be taken at any time during the student's years of attendance. Courses in the student's major area may not be used to fulfill distributed requirements.

| *Area* | | *Number of Courses (3 credit hours or more)* |
|---|---|---|
| I. | Communication Skills I and II (*taken in freshman year*) | 2 |
| II. | French, Spanish, Mathematics | 2 |

*III. History, Philosophy or Religion 2

IV. Biology, Chemistry, Physics, Interdisciplinary Science I and II 2

*V. Economics, Political Science, Psychology, or Sociology 2

*VI. Art, Literature, Music 2

*Courses to be chosen from two disciplines.

### Elective Hours

Students must choose elective hours, in addition to distributed and major area requirements , to complete the hours required for graduation. Electives afford an opportunity to develop one or two minor programs, to study in fields which directly support the major program, and to gain knowledge in additional areas.

## Academic Regulations

### Registration

Students are expected to register at the time specified for each term. Registration after the scheduled time costs an additional $15. No registrations are permitted after the first full week of classes.

A student may change his or her registration (drop-add) during the first full week of classes only. There will be no charge for this procedure made at this time. After the first full week, any course dropped will be considered a withdrawal. No course may be added after the first full week of classes.

### Term Load

The academic year for the New College consists of Term I from late August to December, January Term, Term II from late January to May, and the Summer Term from mid-May to August. A student may not take more than eleven academic credit hours per full semester.

### Grades and Quality Points

Graduation requirements are based on both quantity and quality of the student's work. New College uses the following system of grades and quality-point value per credit hour:

| *Grade* | *Interpretation* | *Quality-Point Value* |
|---|---|---|
| A | Superior | 4.0 |
| B+ | Very Good | 3.5 |
| B | Good | 3.0 |
| C+ | Very Satisfactory | 2.5 |
| C | Satisfactory | 2.0 |
| D | Poor | 1.0 |
| F | Failing | 0 |
| P | Pass | (0) |
| N/R | No Record | (0) |
| W | Withdrew | No effect on quality points |
| I | Incomplete | May become A to F upon completion |

A grade of I automatically becomes F if the student fails to make up incomplete work satisfactorily. The grade of I must be removed by the end of the first two weeks of regular classes of the next term for Terms II and January-Term and summer session. A grade of I must be removed by the end of the second full week of regular classes of Term II.

Grade reports are sent at the end of each term. Mid-year reports may be issued in Terms I and II to indicate special difficulties in course work. Only final term grades are permanently recorded.

A student who has received an F for a course may repeat that course; the F will remain on the student's record in that case, but only the second grade for the course will be figured into the student's cumulative quality point average. NOTE: This is the *only* case in which a student may register to enroll in the same course twice unless the course is listed "May be repeated for credit."

## Pass/No Record

P/NR is a grading philosophy designed to encourage students to explore new areas. Courses selected by the student to fulfill the Distributed Requirements may be taken P/NR. P equals a grade of C or above; NR equals a grade of D or less. Courses taken for P/NR are not counted in the calculation of the student's quality point average.

Students may take up to a maximum of two courses a year on a P/NR basis, but may take no more than one course on a P/NR basis in any one term. The student must indicate when registering for the course that grading basis will be P/NR. Up to one week after the mid-point of the semester, however, the student may change the P/NR basis to a graded basis. Some courses specifically designated (for example, art studio, applied music) may not be taken P/NR. Unless a student obtains permission from the Director of New College a course in the major department may not be taken on a P/NR basis. Students planning advanced academic work should be informed that *Pass* grades may be interpreted as C by graduate institutions and an inordinate number of such grades may be looked upon with disfavor by graduate admissions committees.

## Student Rank

Students following a degree program and carrying the required term load are granted class rank according to their credit hours earned.

| Class Rank | Credit Hours |
|---|---|
| Freshman | 0-30 |
| Sophomore | 30-60 |
| Junior | 60-90 |
| Senior | 90-120 |

A *regular student* is one who is admitted as a degree candidate.

A *special student* is one who is admitted with a non-degree status and may enroll for a cumulative total of 15 credit hours. After completing 15 credit hours, a special student must apply for regular admission or receive special permission to continue. A student already holding a bachelors degree may take an unlimited number of hours as a special student.

A *contract student*, a degree candidate at another institution, is enrolled for credit at Queens through arrangements with the institution which will ultimately grant the degree.

## Academic Standards

While New College makes every effort to encourage students and to assist those in difficulty, it is unfair to the student and to the college to retain anyone who fails to make reasonable progress.

## Eligibility to Continue

The Student Qualifications Committee reviews each case of academic difficulty at the end of each term and determines the student's eligibility status.

## Probation

A student who does not maintain satisfactory scholastic standing may be placed on academic probation. A student is automatically on academic probation if his or her cumulative quality point average is below the following values for class standing.

| Credit Hours | QPA |
|---|---|
| 0-30 | 1.800 |
| 30-60 | 1.900 |
| 60-90 | 2.000 |
| 90-120 | 2.000 |

A student on academic probation may petition The Director of New College for exception from probation if the student has achieved a QPA of 2.500 or better for the previous Term I or II.The student who

does not show improvement and fails to meet the scholastic standard may be asked to withdraw from the college.

### Attendance Policies

The college expects students to attend all class sessions. Specific attendance policies for each course are set by the individual faculty member. The faculty member announces at the beginning of each term the policy he intends to apply in each particular course.

### Examinations

The student's work is evaluated periodically. At the end of each term, evaluations — normally by written examinations — are made in all courses. Final written examinations are generally between two and three hours long. In 300 and 400 level courses the instructor may give the examination during the regularly scheduled time or ask for a take-out examination. The schedule for final examinations is established by the Registrar. Permission to change an examination schedule or to make up an examination must be granted by the Director of New College.

### Withdrawal From a Course

A student must obtain permission from the Director of New College to withdraw from a course. After the first full week of classes in any term, a student who drops a course receives a grade of W. The deadline for withdrawing from a course is one calendar week after the midpoint in any term.

### Withdrawal from New College

A student wishing to withdraw from the college before end of the term must notify the Director of New College in order to maintain a good standing. All grades are recorded as W. If a student simply stops attending classes and does not notify the Director of New College of intention to withdraw, the college does not consider that the student has withdrawn. If the student does not give written notification to the Director of New College before the end of the term, all grades are recorded as F.

The college reserves the right to require at any time the withdrawal of a student whose conduct or academic work is not considered satisfactory.

### Academic Ineligibility

The faculty determines the academic standards which the Student Qualifications Committee administers.

This committee reviews each case of academic diffculty. When students fail to make satisfactory progress according to guidelines stated in the catalogue, the Student Qualifications Committee places various stipulations to encourage the student to meet the minimum standards. If the student does not meet the stipulations set, he will be subject to dismissal from the college. All decisions regarding dismissal may be appealed to the President of the College. Following a full semester of absence from the college, a student may apply for re-admission.

### Undergraduate Program Tests

The college arranges for and requires all students academically classified as seniors to take the Undergraduate Program Tests.

### Records of Progress

Records of Progress are kept by this institution on veteran and non-veteran students alike. Progress records are furnished to the students, veterans, and non-veterans alike, at the end of each scheduled term.

# COURSES OF INSTRUCTION

## Course listings

Course listings give general information concerning the Distributed Requirements, and requirements of the major programs. These requirements should be carefully noted by students when deciding on a major. Descriptions for all elective courses not listed in this *Bulletin* will be published prior to each term and will be attached to the proposed course schedule.

## Course Numbers

In general, courses numbered 100 - 299 are primarily for freshmen and sophomores; those numbered 300 - 499 are primarily for juniors and seniors. In specific cases, however, the individual student's ability and background rather than his or her class standing will determine the appropriate level of work.

Double numbers separated by a comma (e.g. 310, 302) indicate that the completion of both courses forms a desirable unit. Occasionally the first course is a prerequisite to the second.

## Course Changes

New College at Queens reserves the right to change the course offerings and instructors indicated in this catalogue without prior notice to persons who may thereby be affected. Every effort is made to help a student affected by a course change.

# Distributed Requirements

Every candidate must complete 36 hours of distributive requirements to assist the student in developing a program of study which will be widely representative of the liberal arts.

## Area I Communication Skills (2 courses)

### Eng 101 Communications Skills I

*3 Hrs.*

Course designed to help freshmen to write, read, and speak clearly. Part of the semester will be devoted primarily to speech. The rest of the semester will be devoted to teaching the student how to organize and write an effective short essay. Reading material will be used to stimulate the student's critical insights and to provide thematic content.

### Eng 102 Communications Skill II

*3 Hrs.*

This course will emphasize the development of the student's critical standards, and will stress the ability to use research techniques. Some reading will be done to provide thematic content to the course.

*Prerequisite:* English 101

## Area II Mathematics, French, Spanish

### Math 105 and 206 or 2 courses in a foreign language

### Math 101 Precalculus Mathematics

*3 Hrs.*

Sets, equations, and inequalities; mathematical induction; relations, functions and their graphs; trigonometric functions.

### Math 105 Finite Mathematics

*3 Hrs.*

Statements, connectives, truth-tables and valid arguments; sets and their relation to statements; partitions and counting problems; probability and matrices.

### Math 206 Statistical Methods

*3 Hrs.*

Introduction to the concept of statistical inference with emphasis on applications using the normal, t, chi-square, and F distributions. Primarily for persons concentrating in the behavioral or social sciences.

*Prerequisite:* Mathematics 101, 105, or 113

### French 101, 102 Elementary French

*3 Hrs.*

Presentation of the basic structure of the language; first term emphasis on the spoken language; second term, the use of the written language for communication and comprehension. French 101 may fulfill distributed requirements, Area II, upon satisfactory completion of French 102.

### Spanish 101, 102 Elementary Spanish

*3 Hrs.*

Presentation of basic grammatical structure with emphasis on correct oral and written use of the language; introduction to the Hispanic civilization. Spanish 101 may fulfill distributed requirements, Area II, upon satisfactory completion of Spanish 102.

## *Area III History, Philosophy, or Religion (2 courses)

### History 101 World Civilization to 1650

*3 Hrs.*

A survey of the history of civilization from the ancient world to the European crises of the seventeenth century, with emphasis upon the political, social, and intellectual development of Western civilization.

### History 102 World Civilization Since 1650

*3 Hrs.*

A survey of the history of civilization from the end of the religious wars and the emergence of the great European powers to the crises of the twentieth century and nuclear age, with emphasis generally upon the political, social, and intellectual development of Western civilization.

### History 203 The United States to 1877

*3 Hrs.*

Rise of an American tradition; establishment of a nation; economic and social developments; expansion and sectional controversy; war and re-construction.

### History 204 The United States Since 1877

*3 Hrs.*

Settling the West; the triumph of business; reform movements and foreign affairs; the New Deal era; the Cold War era.

### Phil 203 Introduction to Philosophy

*3 Hrs.*

Introductory study of the perennial questions of philosophy and the various methods by which philosophy has tried to answer them.

### Phil 204 Philosophy of Religion

*3 Hrs.*

Introductory study of some of the major areas of concern related to religious experience and values; development of a critical understanding of the nature of religion and such beliefs as God, freedom, evil, and the nature of man; and the relationship of religion to other human values.

### Phil 205 Elementary Logic

*3 Hrs.*

A study of deductive logic in its development from traditional Aristotelian logic to contemporary symbolic logic. Emphasis on learning valid reasoning procedures, the fallacies of language, and problem solving using the terms of symbolic logic. Methods and fallacies of scientific method and inductive reasoning also discussed.

### Phil 207 Ethics

*3 Hrs.*

Study of the theories and writers in moral philosophy; practical questions considered in the context of major questions of good, duty, and right; consideration of problems in social ethics; and the critical analysis of contemporary moral problems.

### Rel 103 Introduction to the Study of Religion

*3 Hrs.*

Development of awareness of the nature of religion, of some basic religious issues, and of methods for studying religion, through the reading of selected works.

### Rel 205 The Old Testament

*3 Hrs.*

Introduction to the nature of the biblical writings and to methods of Bible study. The history, literature, and faith of the people of Israel as seen in the Old Testament.

### Rel 206 The New Testament

*3 Hrs.*

The history, literature, and faith of the early Christian community as seen in the New Testament.

Students intending to take six hours in the Bible should enroll in 205 prior to 206.

## Area IV Natural Sciences (2 courses)

### Bio 101 Principles of Biology

*4 Hrs.*

An introduction to the principles underlying the activitities of living organisms; origin of life; molecular biology; cell structure and function; heredity; laboratory emphasizes the scientific method.

Three hours lecture and three hours laboratory a week.

*Prerequisite:* High school Chemistry or Chemistry 101.

### Bio 104 Plant Biology

*4 Hrs.*

Morphological survey of the plant kingdom; study of life cycles emphasizing evolutionary changes; consideration of economic aspects.

Three hours lecture and three hours laboratory a week.

No prerequisite.

### Bio 106 Animal Biology

*4 Hrs.*

Survey of the animal kingdom; study of the organization and activities of animals with emphasis on man; the evolution of animal life.

Three hours lecture and three hours laboratory a week.

No prerequisite.

### Env. Sci. 101,102 Environmental Science

*3, 3 Hrs.*

A study of the environmental issues confronting our present society: energy, population, pollution, natural resources, food production, materials production, waste disposal, transportation. Certain scientific principles are considered to the extent necessary for a basic understanding of the environmental problems, and some attention is given to the role of science in the development of and attempted solutions to these problems.

Major topics included in Environmental Science 101 are the earth and its place in the universe, the generation of electric energy, air pollution, thermal pollution, radioactivity, radioactive wastes and their disposal. Topics in Environmental Science 102 include land use, food production, population, water pollution, food additives, the urban and suburban environment, solid wastes, noise pollution, transportation.

These courses are intended primarily for non-science majors. They will be taught by a team of instructors selected from the biology, chemistry, and physics departments. Environmental Science 101, 102 will fulfill the Area IV Distributed Requirements.

*Prerequisite:* Environmental Science 101 or a college level physical science course is prerequisite to Environmental Science 102.

Three hours lecture, two hours laboratory a week.

## *Area V Economics, Sociology, Political Science or Psychology (2 courses)

### Econ 203 Principles of Macroeconomics

*3 Hrs.*

Introductory survey of aggregate economics principles; the scope and method of economics; business organizations; money and prices; national income theory; economic stabilization policies and international trade.

### Econ 204 Principles of Microeconomics

*3 Hrs.*

Survey of economic principles, dealing with specific components of the economy and their application to economic problems; basic demand and supply theory; the theory of production and income distribution; agriculture, government regulation, and labor organizations.

### Pol Sci 100 Introduction to Political Science

*3 Hrs.*

An introduction to basic concepts describing political activity, to the language and different approaches used in political science, and to the subfields of the discipline with emphasis upon comparative politics, international politics, empirical and normative political theory, public administration, and law and judicial behavior.

### Pol Sci 201 American Politics

*3 Hrs.*

Political institutions and behavior; introduction to the Presidency, Congress, Supreme Court; political parties and pressure groups as actors in politics; conservatism and liberalism as motivating philosophies.

### Soc 203 Principles of Sociology

*3 Hrs.*

Basic concepts and principles of sociology; relationships and meaning of culture, society, personality, and inter-action; analysis of group structure and social organization.

### Psych 201 General Psychology

3 Hrs.

Survey of the field of psychology emphasizing the results of scientific investigations in the area of behavior.

### *Area VI Art, Literature, or Music (2 courses)

#### Art 101 Introduction to Art

*3 Hrs.*

Designed for the student with experience who wishes to gain some understanding of fundamental concepts necessary for the visualization of an idea. Involves aspects of lecture and studio procedure. Concepts of line, value, form, structure, space and color will be introduced through periodic slide presentations. Exploration of such media as pencil, pen and ink, charcoal and acrylic paint. Subject matter: still-life and landscape.

#### Engl 201 Introduction to Literature

*3 Hrs.*

Selected American, English, and European fiction, and drama; interpretive reading and writing based on literature; class discussions, individual conferences, and short papers. Course is prerequisite to all English courses numbered 300 and above, except in certain cases, with approval of instructor.

#### Engl 217 Backgrounds to Western Literature

*3 Hrs.*

A study of the classical and biblical backgrounds which figure so importantly in the development of the Western literary tradition. While some consideration will be given to the historical and philosophic nature of the works studied the emphasis will be on the works as great literature. Included will be a study of the Bible, Greek drama, the Homeric epic, and Aristotle's Poetics.

Open to freshmen, sophomores, and students not concentrating in English, as well as students concentrating in English.

#### Music 100 Introduction to Music

*3 Hrs.*

Study of the basic materials of music, survey of the important composers, and examination of selected masterpieces with reference to cultural background; technical knowledge of music not necessary for enrollment.

#### Music 207 Music in America

*3 Hrs.*

A survey of music and musical practices in the United States from colonial times to the present, with particular emphasis on those inherent qualities which have permeated America's serious and popular music over the past three centuries. No musical background necessary.

*Courses must be chosen from two different disciplines

# Business Administration / Economics

Courses offered in this department provide opportunity for the study of the principles that govern economic and business systems in theory and in practice.

### Careers

Major study in business may lead to careers in banking, commerce, industry, and government or to graduate study in economics, business, economics and law.

### Major

A major in business is offered by the department. Students completing the requirements will receive a Bachelor of Arts degree in business. (By selecting advanced business electives offered in the department, students may have some degree of concentration in marketing management, or investment/finance).

Requirements for the degree: Economics 203, 204; Business 207, 208, 310, 314, 340, 342, 352, 499, and Mathematics 206. In addition, the student should consider taking at least two 300-level business electives. Other suggested courses include: Mathematics 113, 405, and 406; Computer Science 200, 210; psychology 303, 311; Political Science 202, 324; Sociology 312, 321, 325, and 340.

### Minor

Minor in business: 18 credit hours of course in business and econo-

mics of which 12 credit hours should be selected from the following courses: Economics 203, 204, Business 207, 208, 314, 340, and 6 credit hours from courses above the 300 level.

### Distributed Requirements

The requirement, Area V, may be met by Economics 203 or 204. Business majors may not use economics courses to fulfill Area V distributed requirements.

## Business Administration

#### 100 Business in Society

*3 Hrs.*

Introduction to the role of business in American society, including history of the growth of economic enterprise and consideration of social forces and problems related to business activity.

#### 207 Financial Accounting I

*3 Hrs.*

An introduction to accounting principles with emphasis on the recording and reporting of financial accounts and statements.

#### 208 Financial Accounting II

*3 Hrs.*

An introduction to the theory, methods and uses of accounting information in solving business problems and the role of accounting standards in economic and corporate decisions and behavior.

*Prerequisite:* Business 207

#### 234 Office Administration

*3 Hrs.*

Correlation of all phases of secretarial work including office management and procedures, and the use of the dictaphone.

*Prerequisite:* Secretarial Practice 102 or its equivalent.

#### 300 Current Topics or Specialized Areas in Business

*3 Hrs.*

Course designed to investigate and/or evaluate current topics or specialized areas of business. Course topic is to be announced the semester preceding the offering.

*Prerequisite:* To be designated for each specific course offered.

#### 301 Research and Report Writing

*3 Hrs.*

Instruction and implementation of business research methods; report preparation and presentation; interpersonal, group, and mass communication, both written and oral.

#### 309 Managerial Accounting

*3 Hrs.*

An analysis of accounting information in identifying issues; analysis of the use of accounting and economic data from a management viewpoint.

*Prerequisite:* Business 207 and 208.

#### 310 Business Law

*3 Hrs.*

Course intended to give the student some knowledge of the legal rights and duties of the businessman with regard to contracts, agency, sales, negotiable instruments, employee and employer relationship; transfer of real and personal property, and related items.

#### 312 Complex Organizations

*3 Hrs.*

Analysis of nature and types of complex organizations and their significance in modern life and socieites.

#### 314 Principles of Management

*3 Hrs.*

Survey of the principles of management for leadership roles in business or public service careers; special attention will be given to personal leadership skills, to ethical considerations in business, and to research and current practice in basic management activities of planning, organizing, leading and controlling.

#### 320 Business Ethics

*3 Hrs.*

An analysis of the relationships which exist between government actions, business practices and the social impact of these forces.

#### 340 Marketing

*3 Hrs.*

A role of the marketing function in planning and implementing objectives of the firm. Consumer markets, industrial markets, channels of distribution, product and pricing policies, sales forecasting, promotion and control.

### 342 Computer Concepts for Business

*3 Hrs.*

Study of how computers are used for problem solving, application to management functions, terminology, interpretation, capability and use as a planning and control tool. Emphasis on the use of Management Information System through computers.

### 352 Corporate Finance

*3 Hrs.*

Nature of business finance and its relation to economics, accounting, and law; capital, capitalization, working capital; financial planning, initial financing, refinancing and expansion; internal and external financial affairs of business firms.

*Prerequisites:* Economics 204; Business 207 and 208

### 400 Marketing Management

*3 Hrs.*

Marketing concepts and practices are implemented in order to provide an operational framework for decision analysis, strategy design and management control. Marketing cases will be used to simulate the decision making process.

*Prerequisite:* Business 340

### 430 Financial Management

*3 Hrs.*

The study and application of financial techniques for both internal and external needs of the enterprise. Concentration will be on the management of capital, its sources and uses within the firm.

*Prerequisite:* Business 352

### 449 Independent Research / Study

*3 Hrs.*

A program of directed readings on research projects. Approved by the supervising professor. Open to business major seniors or by permission of instructor.

### 499 Business Policy

*3 Hrs.*

Designed to synthesize all curriculum by studying business problems through the use of case studies and independent research and discussion of various means of resolution and their viability in the business world.

## Economics

### 203 Principles of Macroeconomics

*3 Hrs.*

Introductory survey of aggregate economic principles; the scope and method of economics; business organizations; money and prices; national income theory; economic stabilization policies and international trade.

### 204 Principles of Microeconomics

*3 Hrs.*

Survey of economic principles, dealing with specific components of the economy of their application to economic problems; basic demand and supply theory; the theory of production and income distribution;; agriculture, government regulation, and labor organizations.

### 205 Personal and Family Economics

*3 Hrs.*

Study of the management of personal and family financial affairs. Open to juniors and seniors and to others only with permission of the instructor.

### 300 Current Topics or Specialized Areas on Economics

*3 Hrs.*

Courses designed to investigate and / or evaluate current topics or specialized areas of economics. Course topics are announced the term preceding the offering.

*Prerequisite:* To be designated for each specific course offered.

### 345 Intermediate Micro-Economic Theory

*3 Hrs.*

The study of resource allocation in the determination of optimum output and pricing by a firm. Emphasis includes utility and production functions and the application of micro-economic theory given various market conditions.

*Prerequisite:* Economics 204

### 351 Money and Credit

*3 Hrs.*

Study of the fundamental principles and practices of the money and credit systems of the United States: financial institutions; commercial banking; the Federal Reserve System; monetary theories and policy.

*Prequisites:* Economics 203 and 204; Business 207 and 208

### 405 International Economics

*3 Hrs.*

A study of international institutions, international trade theory, monetary relations, and policy issues. Topics covered include import and export practices, multinational corporations, tariff and trade restrictions, balance of payments and reserve currencies.

**449 Directed Individual Study**

*1, 2, or 3 Hrs.*

A program of directed readings, independent study of an approved program, or an approved project formulated by the student and approved by the department.

# English

Courses in the department include composition, literature, speech, film, dramatic arts, and journalism. Students are encouraged to take courses in all these areas, but courses in speech, film, dramatic arts (unless specified), and communications do not count towards a regular major in English. Initial courses train the student to perceive and evaluate the form, structure, and inner dynamics of any literary work. Advanced courses focus on specialized areas of relevance and are designed to give the student an awareness of ways in which other disciplines can contribute to a fuller understanding of literature.

## Careers

Study of literature and composition affords preparation for professional schools in law and teaching. In addition students majoring in this department find their training applicable to editing, newspaper and television journalism, copywriting for publishers and advertising agencies. When combined with study in economics and business, careers may be planned for public relations and personnel work. Career opportunities also exist in films, theatre, and many phases of creative writing. Students interested in drama and theatre may want to consider the program outlined in the section on dramatic art.

## Major

English 201, 301, 302, 460, and 18 additional hours are required. The following courses in Dramatic Art will be accepted: 303, 304, 327, 336. Major advisers will consult with students in career and graduate school preparation, and in planning tailored programs in communications, journalism, teaching, and drama. Advanced placement will allow exemption from 201.

## Minor

English 201, 301, and 302, are required. English 460 is recommended as part of the remaining 12 hours, nine of which must be at the 300 level or above.

## Distributed Requirements

The requirement, Area 1, is met by English 101 and 102, to be taken in Terms I and II of the freshman year. The requirement, Area VI, in literature, may be met by English 201, or 217; or by Humanities 211, 212, 213, or 214; or, if taken in the foreign language department, by any literature course numbered 300 or above. English majors may not use English courses to fulfill Area VI distributed requirements.

## Prerequisite

English 101, 102 and 201 are prerequisite to all English courses numbered 300 or above, except with permission of the instructor. Special consideration will be given, in certain cases, to non-English majors who desire to take courses numbered 300 or above.

**101 Communications Skills I**

*3 Hrs.*

Course designed to help freshmen to write, read, and speak clearly. part of the semester will be devoted primarily to speech. The rest of the semester will be devoted to teaching the student how to organize and write an effective short essay. Reading

*Prerequisite:* Economics 203

material will be used to stimulate the student's critical insights and to provide thematic content.

### 102 Communications Skills II

*3 Hrs.*

This course will emphasize the development of the student's critical standards, and will stress the ability to use research techniques. Some reading will be done to provide thematic content to the course.

*Prerequisite:* English 101

### 109 Business English

*2 Hrs.*

Basic review of mechanics and composition skills. Some attention to oral as well as written communication. Letter writing and introduction to technical writing.

No credit toward English major or distributed requirements.

### 201 Introduction to Literature

*3 Hrs.*

Selected American, English, and European fiction, and drama; interpretive reading and writing based on literature; class discussions, individual conferences, and short papers. Course is prerequisite to all English courses numbered 300 and above, except in certain cases, with approval of instructor.

### 202 Women in Literature

*3 Hrs.*

Organized around female stereotypes and archetypes, this study of images of women in literature makes use of reading selections from nineteenth and twentieth century authors illustrating both positive and negative views of women as wives, mothers, sex objects, seductress-goddesses, spinsters and liberated persons.

### 217 Backgrounds to Western Literature

*3 Hrs.*

A study of the classical and biblical backgrounds which figure so importantly in the development of the Western literary tradition. While some consideration will be given to the historical and philosophic nature of the works studied the emphasis will be on the works as great literature. Included will be a study of the Bible, Greek drama, the Homeric epic, and the Aristotle's Poetics.

Open to freshmen, sophomores, and students not concentrating in English, as well as students concentrating in English.

### 301, 302, Literary History of England

*3 Hrs.*

Historical and critical exploration of the major periods, forms, and attitudes of English literature from Beowulf to the present. Continuities and discontinuities of central developments of English literature will be discussed through texts. Literary examination and judgment as well as writing skills will be stressed.

For sophomores and juniors; 301, 302 need not be taken before other 300 numbered courses, but can be taken simultaneously or later.

### 307 Advanced Composition

*3 Hrs.*

Study of principles of writing, with special attention to observation and reflection, form and meaning, modern usage, and effective expression.

### 308 Creative Writing

Practice in writing and in criticism of the essay, short story, and poem in view of a final piece of sustained related work for students with interest in and aptitude for composition.

Admission by permission of instructor.

### 309 Chaucer and Medieval Literature

*3 Hrs.*

Readings in medieval English literature with emphasis on Chaucer, the Arthurian romance, and the medieval drama.

### 312 The Renaissance

*3 Hrs.*

Exploration of the major attitudes, forms, and techniques of Renaissance literature with an emphasis on England. Broad connections with related developments in Renaissance art, history, and government will also be examined.

### 313 Shakespeare

*3 Hrs.*

Representative comedies, histories, tragedies, and romances with emphasis on Shakespeare's development as a dramatic artist.

### 318 The Seventeenth Century

*3 Hrs.*

Study of poetry, drama, and prose with emphasis on Jonson, Donne and the Metaphysicals, and Milton.

### 320 Pope and the Augustans

This course will examine the background and nature of great Augustan literature primarily through a close study of major works of Dryden, Swift, and Pope. Core materials will include Dryden's *Mac-Flecknoe, Absalom, and Achitophel;* Swift's *Gulliver's Travels';* Wycherley's *The Country Wife;* Congreve's *Way of the World;* Pope's *Rape of the Lock, Windsor Forest, Moral Essays, Imitations,* and *Dunciad.*

### 322 The Romantics

*3 Hrs.*

Representative major poetical works of early and late Romantic authors. Key prose documents in the rise and development of Romanticism will also be examined.

### 324 The Victorian Age

*3 Hrs.*

Consideration of the major themes and concerns of novelists, poets, and prose writers of the Age of Victoria; emphasis on works of Tennyson, Carlyle, and other important figures.

### 325 The Novel

*3 Hrs.*

Development of the novel as a literary form using selected works of English fiction from the 18th century to the present.

### 326 Modern British Literature

*3 Hrs.*

Examination of modern British literature from the turn of the century to the 1950's. Emphasis on the work of Joyce, Yeats, Shaw, and the Bloomsbury Group. Central themes and technical innovations in 20th century poetry, fiction, and drama will be explored.

### 328 Modern American and English Poets

*3 Hrs.*

Development of modern poetry from its post-Victorian beginnings to the present; emphasis on Frost, Eliot, Yeats, and Stevens

### 329 Identity Conflicts in Modern American Literature

*3 Hrs.*

Study of conflict between identity in a minority group and identity as an American.

### 331 American Literature to 1900

*3 Hrs.*

Study of the particular properties and the major movements of American literature as seen in the works of the major writers to 1900.

### 332 American Literature Since 1900

*3 Hrs.*

Study of the particular properties and the major movements of American literature as seen in the works of the major writers since 1900.

### 333 Southern Literature

*3 Hrs.*

Study of the growth and development of the literature of the American South. The course will emphasize unique regional qualities of subject, theme, and style.

### 334 Studies in Linguistics

*3 Hrs.*

Studies of the main tenets of structural linguistics and transformational grammar with some attention to the relation between linguistic theories and older theories about language

### 341 Spanish Literary Classics

*3 Hrs.*

Important literary works from various periods chosen for their importance and influence or reflection on world literature.

All course work conducted in English.

### 342 French Literary Classics

*3 Hrs.*

Consideration of major literary works from various periods chosen for their value as contributions to world literature.

All course work conducted in English.

### 345 Spanish Drama of the Golden Age

*3 Hrs.*

Literary background of the Golden Age; reading and evaluation of drama.

All course work conducted in English.

### 348 Cervantes

*3 Hrs.*

Study of works of Cervantes, with emphasis on *Don Quixote* and the *Novelas Ejemplares.*

### 351 Special Studies in English Literature

*3 Hrs.*

Intensive consideration of a single problem in English literature. The topic for the course will vary from term to term and may range from a consideration of the work of a major writer to a study of a single genre or intellectual movement.

May be taken twice with different subtitles.

### 352 Special Studies in American Literature

*3 Hrs.*

Intensive consideration of a single problem in American literature. The topic for the course will vary from term to term and may range from a consideration of the work of a major writer to a study of a single genre or intellectual movement.

May be taken twice with different subtitles.

### 354 Special Studies in World Literature

*3 Hrs.*

Intensive consideration of a single problem in world literature. The topic for the course will vary from term to term and may range from a consideration of the work of a major writer to a study of a single genre or intellectual movement. Primarily intended for short term courses.

May be taken twice with different subtitles.

### 355 Existential Philosophy in Literature

*3 Hrs.*

An examination of the themes and ideas of contemporary existential thought as they are embodied in the literary works of authors such as Dostoyevsky, Kafka, Malraux, Sartre, Beckett, Jonesco, and others. The course involves an analysis of such ideas as the nature and destiny of man, the problems of freedom and evil, the notions of alienation and isolation, the idea of the "death of God," and the ontological significance of death and anxiety.

### 357 Professional Practicum in English

*3 Hrs.*

Practical experience in application of English skills in business, media, or other selected areas. may be repeated for not more than six hours. Only three hours credit applicable to English major. Open primarily to junior and senior majors. Permission of instructor required.

### 449 Directed Readings in Composition or Literature

*1-3 Hrs.*

Independent investigation of a topic in composition or literature through a program of directed readings; oral examination conducted by the course supervisor and other members of the department upon invitation. Open to advanced students by permission of the department.

### 450 Independent Study in Composition or Literature

*2-4 Hrs.*

Independent investigation of a topic in composition or literature resulting in a research paper which is evaluated by two members of the department. Open to advanced students by permission of the department.

### 460 Studies in Literature and Criticism

*3 Hrs.*

Students will read works of literature and interpret them in the light of modern critical theories. Readings will include critical essays and selected works by major authors.

Seminar for seniors only.

## Dramatic Art and Speech

### 103 Voice and Diction

*3 Hrs.*

An analysis of each student's voice, articulation and pronunctiation with the aim of identifying and correcting non-standard speech habits. Through use of the International Phonetic Alphabet and language laboratory equipment, concentration will be centered upon the perfection of vowels, diphthong and consonant sounds. Directed exercises will give the student practice in the improvement of voice and diction. Dialectical problems are analyzed and corrected.

### 231 History of Film

*3 Hrs.*

Introduction and historical analysis of the development of cinema; aesthetics and techniques,movements and genres, makers and performers, film-viewing and optional film-making.

### 232 Film Criticism

*3 Hrs.*

Study of the nature of film as an art form, with detailed discussion of individual films. An analysis of the backgrounds of film-making with some actual use of film equipment.

### 250 Beginning Acting

*3 Hrs.*

Introduction to the basic principles of theatrical presentation from the viewpoint of the actor; relating to self, environment, and other actors by way of exercises in relaxation, pantomine, improvisations, and group work in selected scenes from plays.

### 255 Oral Interpretations

*3 Hrs.*

Approach to an appreciation of literature and a responsiveness to its intellectual and emotional content through training and practice in communicating it to others. Basic principles and techniques in reading poetry, prose,and dramatic literature.

### 256 Effective Professional Speaking

*3 Hrs.*

This course offers practice in professional situations in which effective oral communication is essential. Methodology combines brief lectures by the instructor with extensive speaking by the students. Emphasis is upon professional speaking situations, such as lectures, panel discussions, manuscript reading, and speech making.

### 303 Major Figures in World Drama: Ancient Greece to the Renaissance

*3 Hrs.*

Survey of dramatic literature from ancient Greece to the Renaissance, with emphasis on the relationship of the plays to the physical circumstances of theatrical production and to the historical and cultural milieu of the period.

### 304 Major Figures in World Drama: Ancient Greece to the Renaissance

*3 Hrs.*

Survey of dramatic literature from the Renaissance to the time of Ibsen with emphasis on the relationship of the plays to the physical circumstances of theatrical production and to the historical and cultural milieu of the period.

# Psychology

The department emphasizes the development of an understanding of factors important in determining behavior. Introductory courses present basic psychological principles and their applications to various areas of life. Upper level courses provide opportunities for further work in areas of special interest. Training is provided in subject matter of the field and in techniques of data gathering and analysis.

### Careers

Opportunities exist for utilizing this training in community setting. Work provides bases for graduate study in areas of psychology, education, social sciences, social work, and related fields. Major study in psychology may lead to careers in personnel, social work, mental health, and similar positions.

### Major

Requirements: Psychology 201, 205, 306, 306L, 401, and at least 22 additional hours in the department as approved by the major adviser. Mathematics 101 or 112 is required for a major in psychology. Biology 112 and Philosophy 203 are recommended.

### Minor

Eighteen hours: Psychology 201; one course from Psychology 209, 308, 319; one course from Psychology 302, 303, 304; one course from Psychology 311, 314, 412; two courses from the entire departmental offerings. A student planning on minoring in psychology should check with a departmental member.

### Distributed Requirements

The requirement, Area V, may be met by Psychology 201. Psychology majors may not use psychology courses to fulfill Area V distributed requirements.

### Prerequisite

Psychology 201 is prerequisite to all other psychology courses.

### 201 General Psychology

*3 Hrs.*

Survey of the field of psychology emphasizing the results of scientific investigations in the area of behavior.

### 205 Statistical Methods in Psychology

*3 Hrs.*

Elementary study of statistical methods used in behavioral research, including consideration of both descriptive and inferential statistics.

*Prerequisite:* Mathematics 101 or 112.

Open to students majoring in psychology.

### 209 Child Psychology

*3 Hrs.*

Study of development processes from conception to puberty, with emphasis on theory, principles, and recent research; opportunities for working with children in various settings in the community, such as day care centers and public schools.

### 302 Psychology of Personality

*3 Hrs.*

Survey of selected theories of personality, study of principles of personality development, and consideration assessment techniques.

### 303 Social Psychology

*3 Hrs.*

Study of the behavior of the individual in society, including attitude formation and measurement, interpersonal perception, and the behavior of the individual in groups.

*Note:* Students may elect this course as Sociology 303.

### 303L Experimental Social Psychology

*1 Hr.*

Conducting experiments in areas of social psychology such as attitude change, conformity, and leadership. Consideration of special problems of research design and technique peculiar to the area of social psychology.

*Prerequisite or Corequisite:* Psychology 303.

Three hours laboratory per week.

### 304 Abnormal Psychology

*3 Hrs.*

Study of the deviant individual from both the dynamic and behavioral viewpoints; diagnosis, etiology, treatment, and prevention of maladaptive behavior.

### 306 Experimental Methods in Psychology

*3 Hrs.*

Application of experimental methods to problems in perception, learning, and social behavior; principles of research, including experimental design, use of apparatus, and procedural and statistical control.

*Prerequisite:* Psychology 205.

This course must by taken concurrently with Psychology 306L.

### 306L Laboratory in Experimental Psychology

*1 Hr.*

Study of techniques and procedures of psychological research including experiments in learning, perception, sensory processes, motivation, and social behavior, as well as the use of library resources and preparation of research reports.

*Prerequisite:* Psychology 205.

Three hours laboratory per week.

This course must be taken concurrently with Psychology 306.

### 308 The Exceptional Child

*3 Hrs.*

Study of the psychological problems of children who deviate from normative patterns of growth and development, opportunities for working with children in various settings in the community.

*Prerequisite:* Psychology 209 or permission of the instructor.

### 311 Psychological Tests

3 Hrs.

Introductory study of principles of test evaluation and interpretation; consideration of examples of the major types of psychological tests in reference to these principles.

### 314 Psychology of Learning

*3 Hrs.*

Survey of empirical findings on respondent and operant conditioning, and on human verbal learning, with consideration of research methods and design; critical examination of historical and contemporary learning theory.

### 315 Laboratory in Conditioning and Learning

*1 Hr.*

Conducting experiments in respondent and operant conditioning using both human and animal subjects, as well as conducting experiments in human verbal learning.

*Prerequisite or Corequisite:* Psychology 314. Three hours laboratory per week.

### 319 Psychology of Adolescence and Adulthood

*3 Hrs.*

Study of developmental processes from puberty to old age, with emphasis on theory, principles, and recent research.

### 320 Introduction to Counseling

*3 Hrs.*

Survey of counseling approaches based upon various counseling theories. In studying the theories, emphasis will be placed on basic concepts, techniques, and the counseling relationship. Student will practice effective communication skills for use in counseling.

*Prerequisite:* Upper class standing or permission of the instructor.

### 351 Practicum in Psychological Services

*3 Hrs.*

Placement in a local agency for supervised experience in programs stressing psychological services. Possible service areas include learning development, mental health, mental retardation, juvenile delinquency, drug abuse, assessment, psychological aspects of music therapy and art therapy. Evaluation of experiences and related reading in weekly seminars.

Admission by permission of instructor. May be repeated once. Credit received for the repetition may not be applied to a major in psychology.

Two hours seminar and five hours field work a week.

### 401 Advanced General Psychology

*3 Hrs.*

Consideration of the major areas of psychology from classical positions through contemporary viewpoints and research.

### 412 Physiological Psychology

*3 Hrs.*

Introduction to the nervous system and internal environment and their effects upon behavior; normal and abnormal conditions discussed with respect to sensation, learning, emotion, and motivation.

### 413 Laboratory in Physiological Psychology

*1 Hr.*

Conducting experiments and laboratory exercises in areas of physiological psychology, including neuroanatomy, endocrine functions, brain stimulation, and drug effects.

*Prerequisite or Corequisite:*
Psychology 412.

Three hours laboratory per week.

### 449, 450 Independent Research

*1,3 Hrs.*

Opportunity for independent investigation of topics by means of reading and/or experimentation; first term devoted to formulating the problem, determining its method of investigation, and compiling a bibliography; second term, to collecting the data and writing a report.

*Prerequisite:* Permission of the department; also, Psychology 449 prerequisite to Psychology 450.

### 451 Seminar in Psychology

*1, 2, or 3 Hrs.*

Seminar dealing with areas of psychology not covered in the regularly scheduled courses such as personnel psychology and behavior modification, Admission by permission of instructor.

### 452 Directed Readings In Psychology

*1, 2, or 3 Hrs.*

Independent investigation of a topic through a program of directed readings; oral examination conducted by department members.

Admission by permission of instructor.

May be repeated.

# ADMINISTRATION FACULTY TRUSTEES

## ADMINISTRATION

### Administration of New College at Queens

Clyda S. Rent
*Director of New College*
*Dean of the Graduate School*
B.A., M.S., Ph.D., Florida State University

Ann Todd Nodtvedt
*Assistant Director of New College*
B.A., Clemson University
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B.A., Randolph-Macon Woman's College

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B.A., Davidson College; M.A., University of Tennessee; University of Maryland (Korea); M.L.S., George Peabody College

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*Superintendent of Maintenance*

Gerald A. Palmer
*Clerk*
Campus Post Office

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*Director of Public Safety*
B.A., Appalachian State University

Fred Formichella
*Director*
Saga Food Service

M'Lou Greene
*Sage Book Store Manager*
B.A., Queens College

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Master of Accountancy, University of Georgia
Certified Public Accountant (CPA)

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M.A., Ph.D., Duke University

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## Resident

Date following name and title indicates year of appointment.

Ronald J. Basini
*Assistant Professor of Business 1977*
B.S., M.B.A., Murray State University

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*Assistant Professor of Education 1979*
Chapel Hill; M. Ed., Duke University

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*Assistant Professor of Sociology 1979*
B.A., Louisiana State University

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*Associate Professor of Nursing and Director of Nursing 1979*
Diploma in Nursing, Philipsburg State General Hospital; B.S.N., Duquesne University School of Nursing; M. Ed., Duquesne University; Ph. D., University of Pittsburgh

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*Lecturer in Political Science and Director of Corporate Relations 1978*
B.A., Greensboro College; M.P.A., University of North Carolina at Chapel Hill

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*Lecturer in English 1977*
B.A., Queens College (part-time)

Florapearl Cobey
*Assistant Professor of Chemistry 1976*
B.S., University of Tennessee at Chattanooga; Ph. D., Duke University (part-time)

Richard F. Crown
*Assistant Professor of Art 1971*
B.A., New York University; M.A., Indiana University; M.F.A., University of Massachusetts

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*Associate Professor of History 1972*
A.B., Hollins College; M.A.T., Emory University; Ph. D., University of Georgia

Gordon D. Duncan
*Professor of Chemistry 1967*
B.S., North Carolina State University at Raleigh; Ph. D., Cornell University

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*Dana Professor of Music 1950*
B.S.M., University of North Carolina at Greensboro; M.A., University of North Carolina at Chapel Hill

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*Dana Professor of Biology 1956*
B.A., M.S., University of Florida, Ph. D., Florida State University

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A.B., Hunter College; B.S., Cornell University; M.A., Teachers College, Columbia University

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*Assistant Professor of English 1978*
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*Instructor of Music 1980*
B.M., Oberlin Conservatory of Music; M.M., University of Illinois

Madeleine B. Jacobs
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*Assistant Professor of Biology 1978*
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*Professor of Music (Piano) 1962*
B. Mus., University of Alabama, M. Mus., Ph. D., Florida State University

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B.S., M.A., Ph. D., University of Chicago, M.F.A., University of Iowa

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B.S., Memphis State University; M.S., Ph. D., Vanderbilt University

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*Cataloging Librarian 1962*
A.B., High Point College; B.S.L.S., University of North Carolina at Chapel Hill

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*Professor of Business and Sociology. Director of New College at Queens and Dean of Graduate School 1972*
B.A., M.S., Ph. D., Florida State University

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*Assistant Professor of History 1975*
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B.S., Winthrop College; M.R.E., Woman's Missionary Training School (Louisville)

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*Professor of Management and Education and President of the College 1978*
A.B., Georgetown College; M.A., University of Kentucky; Ed. D., Peabody College of Vanderbilt University; L.H.D., Eckerd College; L.H.D., University of Tampa; Post-Doctoral Study, Harvard University

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B.A., B.S., University of North Carolina at Charlotte, Cert. Pub. Acct., M.B.A. Winthrop College, Certified Public Accountant (part-time)

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## QUEENS COLLEGE MAP

1. Burwell Hall, Admissions and Business Offices
2. McEwen Building, New College and Graduate School Offices
3. Jernigan Student Center
   Career Center
4. Belk Chapel
5. Albright Residence Hall
6. Long Residence Hall
7. Early Learning Center
8. Watkins Hall
9. Morrison (Dining Room, College Store, The Pit)
10. Walker Science Building
11. Dana Classroom Building
12. E. H. Little Fine Arts Center
13. Barnhardt Residence Hall
14. Maintenance
15. Everett Library
16. Chi Omega Arbour
17. Stultz Building
18. Belk Residence Hall
19. Wallace Residence Hall
20. Harris Residence Hall
21. Irwin-McKay Infirmary
22. The Web
    Chi Omega Lodge
23. Phi Mu Lodge
24. Alpha Delta Pi Lodge
    Kappa Delta Lodge
25. Ovens Physical Education Building
26. Tennis Courts
27. Green House
28. Heating Plant
29. Maintenance Shop
30. Parking Lots (A-E)
31. Mecklenburg Presbytery Office
32. Carol Hall